



**DRAFT**  
**DGDC Meeting Minutes**  
**January 12, 2012**  
**9:00 a.m.**  
**Room 220, Kent Co. Admin Building**  
**555 Bay Rd. Dover, DE**

**Attendance List:**

Connie Holland.....	OSPC
Sandy Schenck.....	DGS
Terry Whitham.....	DSHS
Matt Laick.....	DSHS
Nicole Minni .....	UD
Kevin Holmes.....	Census
Roger Barlow .....	USGS
Art Walker .....	USDA-NRCS
Jeremy Gibb.....	City of Dover
Bruce Allen.....	DelDOT
Bernie Gilbert .....	DelDOT
Molly Raley .....	DelDOT
Erica McMaster .....	Washington
	College
Mark Deao .....	Sussex County
Megan Nehrbas.....	Sussex County
Mary Harper .....	DHCA
Chris Sullenberger .....	Tetra Tech
Andrew Shafer .....	Brightfields, Inc.
Jim Galvin .....	Dover/Kent MPO
Greg Williams.....	DNREC
Barbara Gladders.....	DPH
Patrick Susi.....	New Castle
	County
James Hoff.....	Dover AFB
Danielle Lamborn .....	Kent County
Rick Sherwood.....	DEMA
Michael Hanna .....	Tidewater
John Laznik.....	U of D
Dorothy Morris.....	OSPC
Kim Foster.....	OSPC

**Welcome**

Connie Holland started the meeting at approximately 9:05 a.m. with a welcome and a thank you to the committee members for all their hard work. Connie stated that she had met with the Governor and he is very interested in GIS. The committee needs to continue to work together to demonstrate how efficient GIS coordination can be and how much money it can save.

**Announcements**

**None**

**Approval of September 8, 2011 Meeting Minutes**

**Terry Whitham made a motion that the minutes from [September 8, 2011](#) (pdf) be approved.** Matt Laick seconded the motion and it passed, unanimously.

**Reports**

**Executive Council Report**

Connie Holland stated that the Executive Council meeting would be held next week. At the last council meeting in October, the agenda focused on the ortho photography and including New Castle County in

the next flight.

**USGS/Federal Report**

Roger Barlow stated that Delaware did look into LiDAR but the price for the specifications requested was over 1 million dollars. He suggested the group look at the specifications to see what could be cut to bring the cost down.

Roger also informed the group that he was working with a Consortium led by Rutgers University and Stockton College on a pilot project for large scale repeatable shoreline data in New Jersey. This data would include the vector line at which the land data and the ocean data meet. At this point, he is

working to determine interest in the project. A pilot program will define the project and the resources needed to produce the data.

### Transportation Subcommittee

Bernie Gilbert reported that he is finished with the Kent and Sussex statewide routable centerline data. He is currently working with Sussex County to incorporate subdivision data and find any disconnects that need to be corrected.

### Conference Subcommittee

Matt Laick reported that registration for the April conference will be in late January or early February and that the committee is accepting abstracts until February 20<sup>th</sup>. As a reminder, the conference is April 26, 2012 at the Sheraton.

### Old Business

As the aerial project was discussed in the beginning of the meeting, no old business was discussed.

### New Business

Roundtable Reports on GIS projects – None noted by those present

Matt Laick addressed the committee regarding aerial imagery and how we can ensure it is updated regularly. Matt stated that there is currently a contract to re-fly Kent and Sussex Counties. This contract does not currently include New Castle County. To include New Castle County so that all three counties can be flown together will cost an additional \$70,000. DelDOT has pledged \$20,000 and the E-911 board is pledging money for the effort but the full amount will need to be pledged by January 24, 2012 in order for New Castle County to be included. Matt asked that the members talk to their administrators and get back to him if their agency can help. Currently about \$40,000 is needed.

In addition, Matt stated that a line item was needed in the budget to ensure that aeriels are updated at least every two years. Bruce Allen suggested the DGDC do an MOU with each agency to promise funds go into this account each year. Connie will take this to the Cabinet Committee on State Planning Issues in February with hopes that this account can be created. Connie stated that we will need an idea of the amount needed each year to make this presentation.

Matt Laick also asked if a committee could be identified to set the standards for the updates and to make sure the updates are done and available to the agencies on a regular basis.

Sandy Schenck noted that if a fund is created, there needs to be a way to earmark funds from certain agencies to pay for certain data. Sandy also mentioned that this committee should consider updates to other data such as land use/land cover, and LiDAR.

### Open Comment Period

No comments are noted.